

This planning template can be used as a workspace to draft summative assessments, in coordination with the [summative assessment design guide](#) and [summative assessment design protocol](#). It is a good practice to have a standard template that educators within a system use to ensure consistency and calibration across classrooms. Feel free to modify the language and structure of the template to match district- or school-specific language and expectations.

CONTRIBUTORS

Contributors:

Date of Planning Sessions:

SUMMATIVE ASSESSMENT SPECIFICATIONS

Assessment title:

Grade level:

Content area(s):

Materials needed:

DESIRED RESULTS

Which content-area performance indicators will this task assess? (In this section, you may also want to include lists of the discrete skills and knowledge that are included within these performance indicators.)

Which cross-curricular or transferable skills performance indicators will this task assess?

What enduring understanding or essential questions will this task address?

EVIDENCE OF STUDENT LEARNING

In the space below, describe the products or evidence that students will produce.

Task description and instructions:

Rubric that will be used to assess content-area performance indicators for this project (insert link):

Rubric that will be used to assess cross-curricular or transferable skills performance indicators for this project (insert link):

LINKS TO SUPPORTING MATERIALS